

Resale Inspection Checklist

Address: _____

Date Inspected: _____

Maintenance	Action Needed	Additional Comments	Corrected
Mailbox/Post <i>(Single Family Homes Only)</i>	<input type="checkbox"/> Clean substance from post <input type="checkbox"/> Upright and secure post <input type="checkbox"/> Refinish mailbox <input type="checkbox"/> Replace missing house numbers		
Driveway/Parking Space	<input type="checkbox"/> Clean stains <input type="checkbox"/> Repair failing asphalt		
Front Landscape	<input type="checkbox"/> Mow <input type="checkbox"/> Restore Bare Areas <input type="checkbox"/> Edge Landscape <input type="checkbox"/> Apply Weed Control <input type="checkbox"/> Remove Stump <input type="checkbox"/> Replace Missing/Dead foliage in flower bed <input type="checkbox"/> Trim Shrubs <input type="checkbox"/> Define Planting Beds <input type="checkbox"/> Remove Weeds/Dead Plant Material <input type="checkbox"/> Reset and Stabilize Planting Boarder(s) <input type="checkbox"/> Trim Tree away from home <input type="checkbox"/> Trim Tree away from common area sidewalk		
Lead walk/Stairs/Front Stoop	<input type="checkbox"/> Clean Concrete <input type="checkbox"/> Repair Cracks <input type="checkbox"/> Raise and Level <input type="checkbox"/> Replace/Repair Trip Hazard <input type="checkbox"/> Fill Holes with Top Soil around Stoop		
House Numbers	<input type="checkbox"/> Missing/Replace		
Front Porch Railing	<input type="checkbox"/> Remove Rust <input type="checkbox"/> Paint <input type="checkbox"/> Upright and secure <input type="checkbox"/> Replace		
Front Door	<input type="checkbox"/> Paint Front Door <input type="checkbox"/> Paint Storm Door <input type="checkbox"/> Repair/Replace Storm Door <input type="checkbox"/> Replace rotten wood around trim & paint		

Windows	<input type="checkbox"/> Repair/Replace Blinds <input type="checkbox"/> Repair/Replace Window Screens <input type="checkbox"/> Replace Rotten wood around trim & paint <input type="checkbox"/> Replace missing/damaged shutters		
Paint	<input type="checkbox"/> Gutter Board <input type="checkbox"/> Rake Trim <input type="checkbox"/> Corner Board		
Siding	<input type="checkbox"/> Clean Substance <input type="checkbox"/> Missing/Repair		
Gutters	<input type="checkbox"/> Clean Outside <input type="checkbox"/> Remove Debris <input type="checkbox"/> Repair		
Roof	<input type="checkbox"/> Repair <input type="checkbox"/> Clean		
Rear Yard	<input type="checkbox"/> Mow <input type="checkbox"/> Restore Bare Areas <input type="checkbox"/> Edge Landscape <input type="checkbox"/> Apply Weed Control <input type="checkbox"/> Remove Stump <input type="checkbox"/> Trim Tree away from home <input type="checkbox"/> Remove Misc. items from common area behind fence <input type="checkbox"/> Clean Rear Fence <input type="checkbox"/> Clean Rear Deck <input type="checkbox"/> Repair Fence <input type="checkbox"/> Repair Deck <input type="checkbox"/> Conceal Satellite Cabling		

Exterior Modification	Documented in Unit File	Application Submitted	Application Approved
Storm Door			
Fence			
Deck			
Patio			